

DID YOU KNOW THAT?

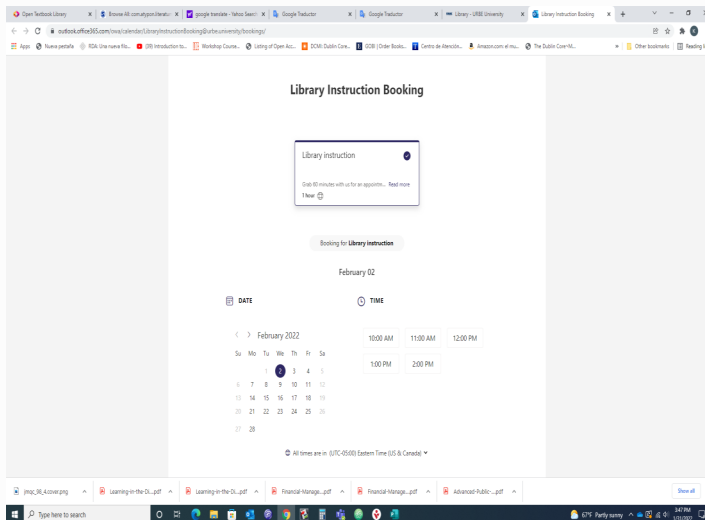
URBE University Library Webpage has a new section: **REMOTE LIBRARY INSTRUCTION.**

We can help you locate materials on a particular topic, conduct in-depth research, use a specific database or research source, start the research process, or learn about various research tools and services available from the URBE Library.

You need to access to this section into URBE Library Webpage and fill out the information for set up your Virtual Library Training Session.

The steps to fill out the form of instruction request are:

- 1.- Go to: <https://library.urbe.university/>
- 2.- Click on : **REMOTE LIBRARY INSTRUCTION**
- 3.- Choose: **Date and Time** that you need the instruction
- 4.- Write your information: **Name, Phone Number and Email**
- 5.- Detail into **Note** what type of instruction you need



Library Orientation for New Students

DATE: May 3, May 5, May 10 and May 12

TIME: 2:00 PM to 3:00 PM

How to use ABI Inform Collection

DATE: May 17 and May 26

TIME: 2:00 PM to 3:00 PM

How to use the URBE Learning Resources (Online Catalog, LIRN and URBE Digital Repository)

DATE: May 9, May 16 and May 23

TIME: 2:00 PM to 3:00 PM

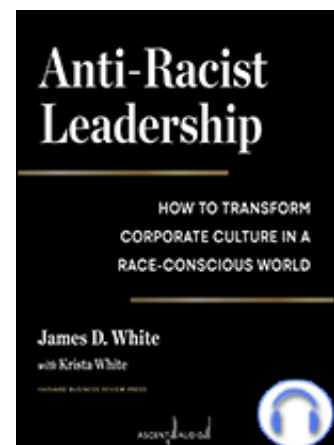
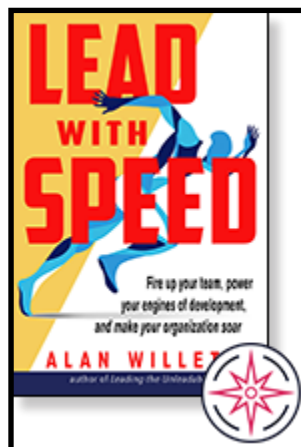
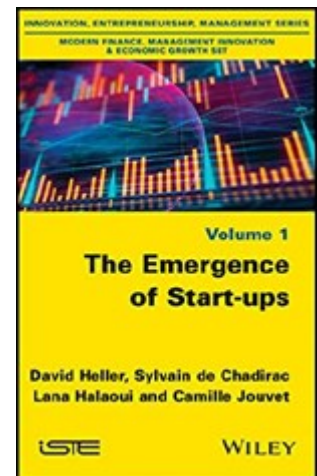
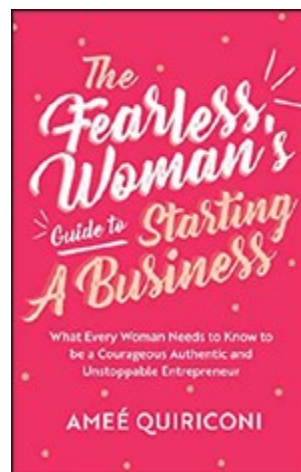
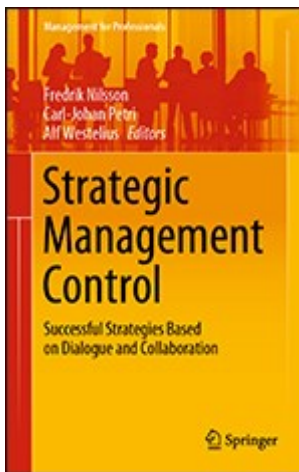
EBOOKS

NEW ADDITIONS



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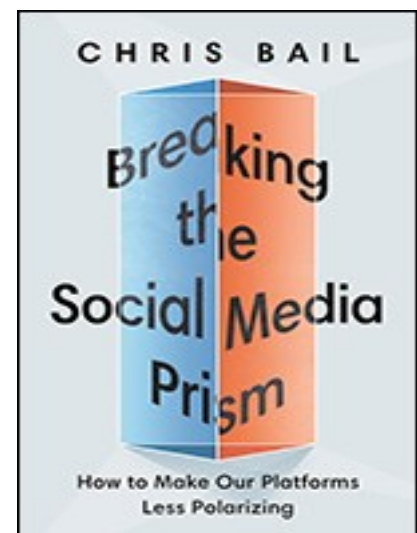
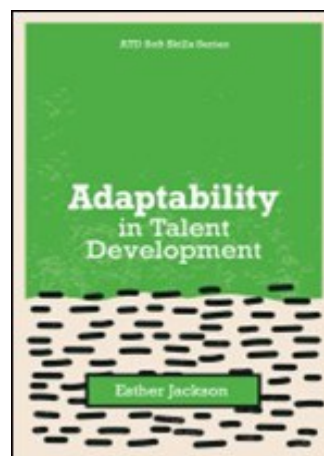
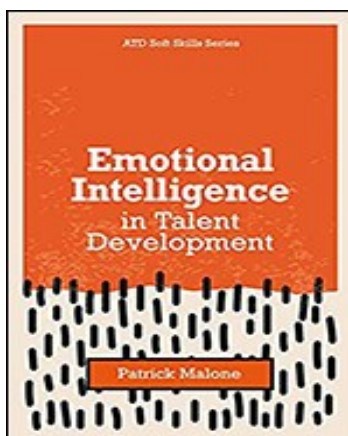
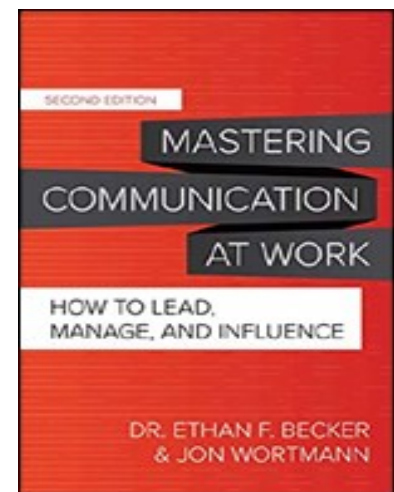
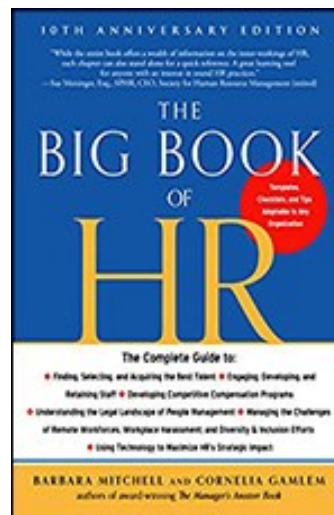
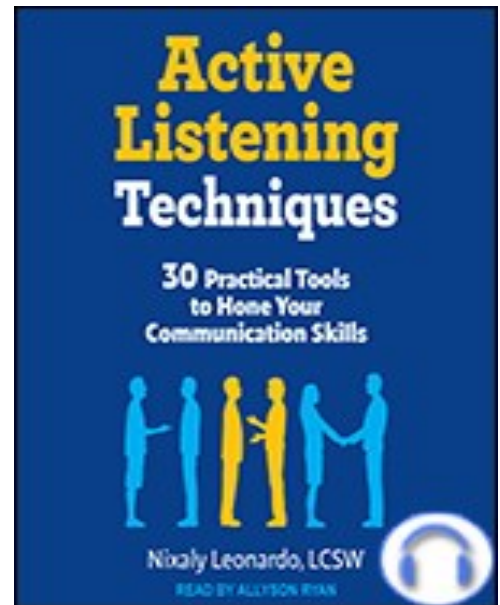
MANAGEMENT AND LEADERSHIP





DID YOU KNOW THAT ?

URBE University Library has a collection of **ELECTRONIC BOOKS** with more than 1625 Ebooks of **COMMUNICATION/NEGOTIATIONS**, you can access to these Ebooks thru **Books 24/7 Database** in LIRN



Go to: <https://library.urbe.university/>,

Choose: **DATABASES**, LIRN and **Skillsoft Books**

Go to : **Business Skills** AND Choose: **Communication/Negotiations**

<https://library.urbe.university/>

INTERNET EVALUATION SOURCES

C

Currency

The timeliness of the information

When was the information published or posted?
Has the information been revised or updated?
Does your topic require current information, or will older sources work as well?
Are the links functional?

R

Relevance

The importance of the information for your needs

Does the information relate to your topic or answer your question?
Who is the intended audience?
Is the information at an appropriate level (i.e. not too elementary or advanced for your needs)?
Have you looked at a variety of sources before determining this is one you will use?
Would you be comfortable citing this source in your research paper?

A

Authority

The source of the information

Who is the author/publisher/source/sponsor?
What are the author's credentials or organizational affiliations?
Is the author qualified to write on the topic?
Is there contact information, such as a publisher or email address?
Does the URL reveal anything about the author or source?
examples: .com .edu .gov .org .net

A

Accuracy

The reliability, truthfulness and correctness of the content

Where does the information come from?
Is the information supported by evidence?
Has the information been reviewed or refereed?
Can you verify any of the information in another source or from personal knowledge?
Does the language or tone seem unbiased and free of emotion?
Are there spelling, grammar or typographical errors?

P

Purpose

The reason the information exists

What is the purpose of the information? Is it to inform, teach, sell, entertain or persuade?
Do the authors/sponsors make their intentions or purpose clear?
Is the information fact, opinion or propaganda?
Does the point of view appear objective and impartial?
Are there political, ideological, cultural, religious, institutional or personal biases?

Quick Tips to Get Hired Fast

BY ALISON DOYLE Updated on March 09, 2022

<https://www.thebalancecareers.com/tips-to-help-you-get-hired-fast-2059661>

If you're like most people, it's tough to find a job quickly when you need to. There are some things you can do while job hunting that will help you find a new position faster. Some of these things are small but can make a big difference. Others are significant enough that they can make or break your job search.

Use these tips to see if there's anything you're not doing—then give them a try.

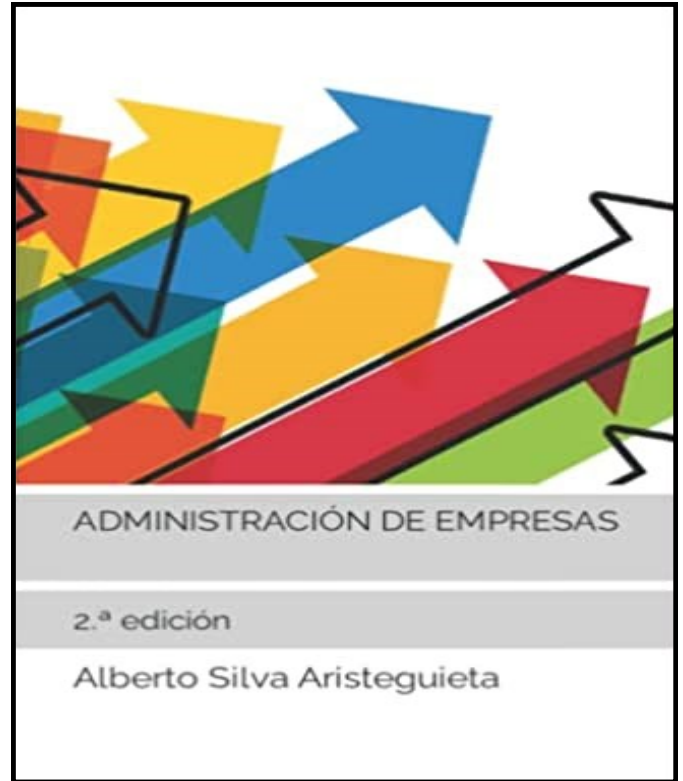
TIP: Come up with a target list of companies you'd like to work for and do your best to get them to notice you.

TIP: Avoid the temptation to put decades of work experience on your resume. It dates you and provides too much information. It might also be too much experience for most job openings.

TIP: Hiring managers look at your shoes—you might need to polish yours. If your shoes don't require polish, ensure they are clean and free of scuffs or scratches. It's important to look your best from head to toe.



<https://library.urbe.university/>



Dr. Alberto Silva Instructor in URBE University wrote the New edition of the book: **ADMINISTRACION DE EMPRESAS** (Spanish Edition)

This book, aimed at business administration students at any level (Bachelor's, Master's or doctorate) and also practicing managers, is the product of the managerial experience and teaching activity of Professor Alberto Silva, first at the Metropolitan University of Caracas and then at Keiser University, URBE University and other universities in South Florida.

In this revised and updated second edition, the book is divided into chapters that correspond, in general, to the courses taught in Business Administration study programs: Organizational Change, Organizational Behavior, Strategy, Human Resources, etc.

The main ideas about Business Administration are exposed in the book, in a simple way, without going into many details and without citing the numerous references on which these ideas are based, in order to facilitate reading. Selected texts and articles that represent at least some of the best that has been written on each topic are recommended at the end of each chapter.

https://www.amazon.com/-/es/Alberto-Silva-Aristeguieta/dp/B09X1SGJFR/ref=sr_1_1?mk_es_US=%C3%85M%C3%85%C5%BD%C3%95%C3%95

<https://library.urbe.university/>

Don't you like to read?

Do you find it boring? Know the benefits that this habit brings to your life.



- ◆ Prevents memory loss: it helps you delay the appearance of any illness in the mind.
- ◆ Improve your writing: You learn the use and correct writing of some words. It will increase your vocabulary, as well as improve your communication
- ◆ Avoid stress: By concentrating on the book and the story you read, you put aside the problems you have and transport yourself to another world.
- ◆ Stimulates brain activity: When reading, our brain thinks, orders and interrelates concepts. In this way you exercise your mind.
- ◆ It is not expensive: Now with the use of the internet you can access many books that are totally free.

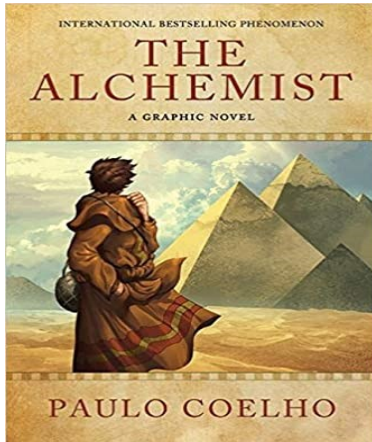
If you don't like to read, it's because you haven't found the exact book for you. I recommend that you start reading stories that you like and are passionate.

Make reading a hobby in your life!

BOOKS RECOMMENDATION

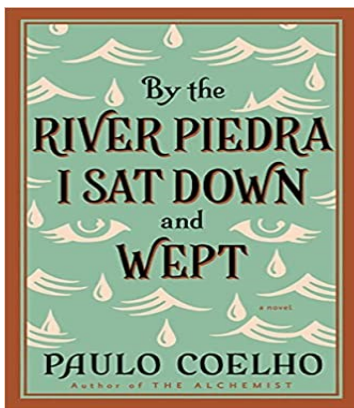
Paulo Coelho

Born in Rio de Janeiro in 1947, is one of the bestselling and most influential authors in the world. *The Alchemist*, *The Valkyries*, *Brida*, *The Fifth Mountain*, *Eleven Minutes*, *The Zahir*, *The Witch of Portobello*, *Veronika Decides to Die*, *The Winner Stands Alone*, *Aleph*, *Adultery*, and *Hippie*, among others, have sold over 320 million copies worldwide.



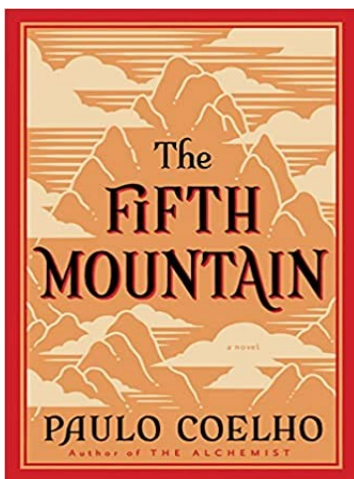
Paulo Coelho's masterpiece tells the magical story of Santiago, an Andalusian shepherd boy who yearns to travel in search of a worldly treasure as extravagant as any ever found.

The story of the treasures Santiago finds along the way teaches us, as only a few stories can, about the essential wisdom of listening to our hearts, learning to read the omens strewn along life's path, and, above all, following our dreams.



From Paulo Coelho, author of the bestselling *The Alchemist*, comes a poignant, richly poetic story that reflects the depth of love and life.

Rarely does adolescent love reach its full potential, but what happens when two young lovers reunite after eleven years? Time has transformed Pilar into a strong and independent woman, while her devoted childhood friend has grown into a handsome and charismatic spiritual leader. She has learned well how to bury her feelings . . . and he has turned to religion as a refuge from his raging inner conflicts.



In *The Fifth Mountain*, Paulo Coelho takes us back to the ninth century, to the turbulent Middle East, where the prophet Elijah is struggling to keep his faith alive in a world of constant upheaval, tyrannical royalty, and pagan gods.

Elijah's story is a lesson in persistence, an exercise in hope, and a journey you will never forget. Inspired by a circumstance that forever altered Coelho's own life, *The Fifth Mountain* is a testament to the truth that tragedy in life should not be considered a punishment, but a challenge of the spirit.



Cinco de Mayo, which translates to "the Fifth of May", is celebrated every year on **May 5**. It commemorates the victory of the Mexican over the French in the Battle of Puebla, in 1862, during the Franco-Mexican War.

The commemoration of the holiday in the United States has its origins in California, in 1863, at the hand of Mexican miners who lived in the state and were overjoyed about the victory over the French rule in Mexico. Cinco de Mayo has been celebrated in California ever since.

In the rest of the country, Cinco de Mayo gained notoriety in the 1940s, during the Chicano Movement.

but it wasn't until the 1980s that it became a popular celebration, due to the promotion of the holiday done by beer companies and marketers, trying to capitalize on the holiday.

The day became a symbol of the commemoration of Mexican culture in America, first in places like Los Angeles, Chicago, Houston, and New York, which had large Mexican-American populations, and eventually extending into 21 different states. The Fiesta Broadway in Los Angeles is the world's biggest Cinco de Mayo celebration.

How it is celebrated

The celebrations emphasize Mexican culture, food, and music, and Cinco de Mayo events feature Baile Folklórico and mariachi demonstrations.

Cinco de Mayo banners are displayed everywhere and schools will host events and activities that aim at educating students about the history and cultural significance of Cinco de Mayo.



MAY 8, 2022 MOTHER 'S DAY

In the United States Mother's Day is a holiday celebrated annually on the Second Sunday of May. **Mother's Day in 2022 is on Sunday, the 8th of May** in week 19. Don't forget to give your mother a gift, send a card, take her out for dinner or buy her some nice Flowers to show her how special she is.

Mother's Day is not a federal holiday but it's a day to celebrate motherhood and show appreciation for mothers, Including (great-) grandmothers, stepmothers, foster mothers and other mother figures. The history goes way back: the modern holiday was first celebrated in 1908. Anna Marie Jarvis was the founder of this holiday in the United States.



Monday May 30, Memorial Day 2022 in United States



Memorial Day (originally known as **Decoration Day** is a federal holiday in the United States for mourning the U.S. military personnel who have died while serving in the United States armed forces. It is observed on the last Monday of May.

Many people visit cemeteries and memorials on Memorial Day to honor and mourn those who died while serving in the U.S. military.

Many volunteers place an American flag on graves of military personnel in national cemeteries. Memorial Day is also considered the unofficial beginning of summer in the United States.



May is Mental Health Awareness Month

May is Mental Health Awareness Month.

It is a month where people all across the mental health community join together to help spread awareness around mental illness to let people know they are not alone.

The stigma around mental illness makes it hard for some people to open up about the mental health issues they are dealing with. This is the reason that Mental Health Awareness Month is so important. Mental Health Awareness Month has been observed in May in the United States since 1949 and was started by the Mental Health America organization

During the month of May, Mental Health America, their partners, and other organizations interested in mental health put together a number of activities which are based on a different theme each year. This year's theme is **#Tools2Thrive**, which according to Mental Health America means "providing practical tools that everyone can use to improve their mental health and increase their resiliency regardless of their personal situation."